CURRICULUM VITAE

CONTACT AND PERSONAL DETAIL

Name	Helena Rizqia	
Gender	Female	
Birth Place	Jakarta	
Date of Birth	January 9,1989	
Religion	Islam	
Marital Status	Single	
Current Address	Jl. Tubagus Ismail Bawah No. 23, Bandung 40123	
Home Address	Jl. H.Sidup No.19 RT.04/RW.03 Rempoa-Ciputat 15412	
Email address	mandhakirana@yahoo.co.in	
Mobile Phone	087876246305	

FINAL PROJECT AND EDUCATION HISTORY

Level	Place	Period
	Pasca Sarjana Universitas Komputer Indonesia	2011/2012
	Universitas Komputer Indonesia	2007-2011
Senior High School	SMUN 86 Bintaro - Jakarta Selatan	2004 – 2007
Junior High School	SMPN 178 Bintaro – Jakarta Selatan	2001 – 2004
Elementary School	SDN Bintaro 08 Pagi – Jakarta Selatan	1995 -2001

SOFTWARE CAPABILITY

Specification	Description
Operating System	Windows XP, Vista.
Image Processing	Paint, Adobe Photosop CS.
Video - Audio Processing	Windows Movie Maker.

EXPERIENCES

Organizational/Committee Name	Position	Period
KADIN JABAR	Finalis Putri Parahiyangan Duta Kadin Jawa – Barat	2009
PT. Telekomunikasi Indonesia, Tbk	On The Job Training in Internal Audit	2011
PT. Telekomunikasi Indonesia, Tbk	Research of "The Influence of Objectivity and Independence Auditor to Audit Report, case study at Internal Audit PT. Telekomunikasi Indonesia, Tbk"	2011

LANGUAGE AND COMMUNICATION SKILL

Language Name	Read Level	Writing Level	Listening Level	Conversation Level
Indonesian	Perfect	Perfect	Perfect	Perfect
English	Perfect	Good	Good	Good

TRAINING, COURSE AND SEMINAR

Specification	Organizer	As	Time
Perangkat keras komputer (Hardware)	Divisi perangkat keras (hardware) UNIKOM	Participant	September 24 2011
The Table Manner Course	Savoy Homann Hotel Bandung	Participant	May 14th 2011
Pelatihan Pajak Terapan Brevet A & B	Tax Center UNIKOM & Forum Studi dan Transparansi Pajak	Participant	October 04 – February 07 2011
Pelatihan Statistika	UNIKOM	participant	November 4 2011

The Rise Of Young Netpreneur	Young Entrepreneur Academy	participant	May 23 2010
Pentingnya Sertifikasi Staff Accounting	UNIKOM and LSP Teknisi Akuntansi	Participant	April 27 2010
Penerapan Bussiness Combination Dalam Era Globalisasi	UNIKOM and Indonesia Stock Exchange (IDX)	Participant	Maret 30 2010
Pelatihan Penulisan Naskah Buku dan Karya Ilmiah	UNIKOM and ANDI Yogyakarta	Paticipant	July 8 2010
Studi Banding Mahasiswa Fakultas Ekonomi Unikom ke Koperasi Tom's Silver Yogyakarta	UNIKOM and Tom's Silver Yogyakarta	Paticipant	May 3-9 2009
Beasiswa Bantuan Khusus Mahasiswa (BKM)	UNIKOM	Receiver	February 25 2009
Masa Gabung Mahasiswa Akuntansi (MAGMA) Program Studi Akuntansi – Fakultas Ekonomi	UNIKOM	Paticipant	January 05 2008

I declare the details stated on this CV to be true and responsible.

Bandung, Juli 2014

Helena Rizqia