CHAPTER II

BALAI BAHASA OF WEST JAVA PROVINCE

2.1 BalaiBahasaof West Java Province

BalaiBahasaof West Java Province is located at Jl. Sumbawa No. 11 , Bandung. It is a government institution which carries out the research, and development of language and literature.

2.2 Job Position in BalaiBahasaof West Java Province

In BalaiBahasa, the present writer acted as an author for two months, and was assigned to make a book about daily activity; that book will be printed. Therefore, for two months, the present writer managed to make the book entitled "DailyConversation" as the project of the job training.

2.3 Responsibility

During the job training in BalaiBahasaof West Java Province,the present writer has responsibility to make a children book on daily conversation. After two months working in BalaiBahasa, the book had successfully printed.