CHAPTER II

THE BUSINESS OF GLOBAL LINGUIST

2.1 Description of Global Linguist

English is an international language. In Indonesia itself, English is so required that many people learn to speak and write it. However, there are still many people unable to use English properly. It can be proved by many translation agencies established. Therefore, it makes translation become a promising career. As an English student, translation can be one of the options for us to make career. To practice and to gain the experience in this field, I went to Global Linguist to be the place of my job training.

Global Linguist is one of the translation agencies in Bandung addressed at Cipaganti Rahayu Regency F-27A Jl. Cipamokolan Bandung Timur. The founders of the agency are Mrs. Diba Artsiyanti, S.S., M.Si. and her sister, Dianita, S.E. Global Linguist focuses not only on translation but also on English training for institutes.

2.2 Position and Coordination

2.2.1 Job Position

In Global Linguist, I had worked as a freelance translator. I worked with 2 other friends, Yolanda and Diny.

2.2.2 Coordination

The Global Linguist has staffs that run the agency and help me during the job training

1. Mrs. Diba Artsiyanti, as the head of the agency.
2. Mr. Savitra Wibawa, as the manager and editor.

2.2.3 Responsibilities

In the process of job training, the clients who need our help contact Mrs. Artsiyanti first. Then Mrs. Artsiyanti will give the clients's material to Mr. Wibawa. Mr. Wibawa will contact us and distribute the material to the three of us to be translated.

During this job training, I have translated many materials. Most of them are medical handout for medical students. After finising the translation, we send our work back to Mr. Wibawa who will make an editing on typing of our worksheet before giving it back to our clients.