DAFTAR PUSTAKA

Soemarso S.R (1992). Akuntansi Suatu Pengantar, edisi 2, Jakarta: Penerbit Rineka Cipta

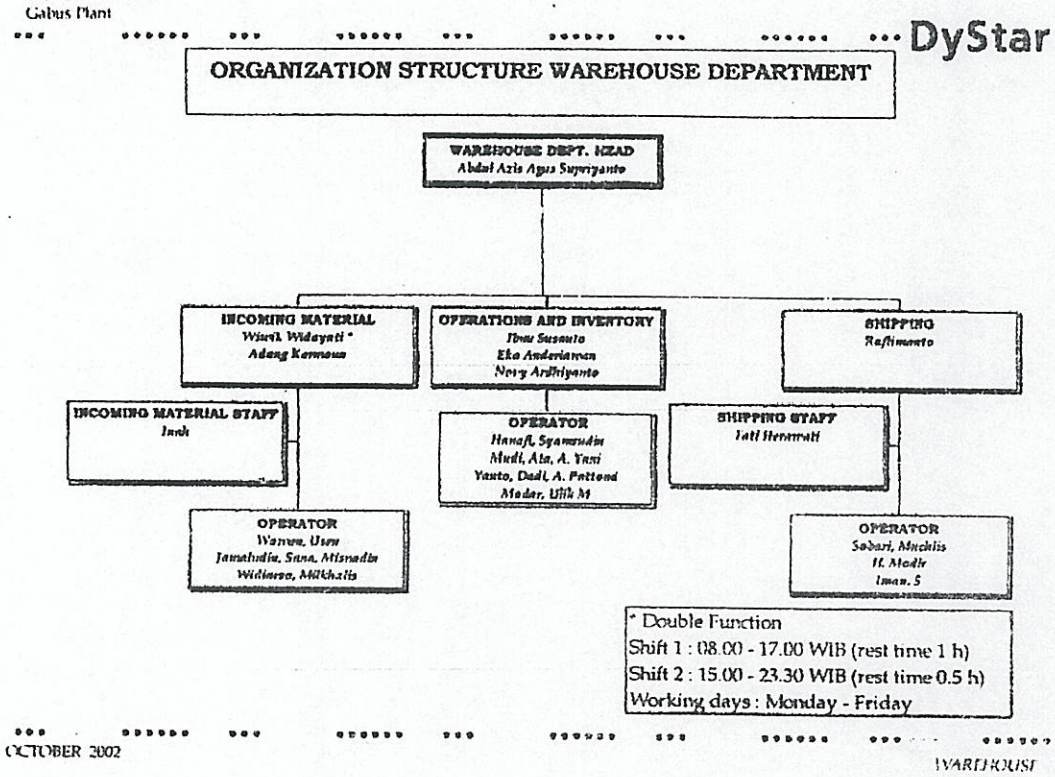
Mulyadi (1997). Sistem Akuntansi, edisi 2, Jakarta: Penerbit STIE YPKN Jakarta


UNIVERSITAS KOMPUTER INDONESIA
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LAMPIRAN-LAMPIRAN

Organization Chart

PT. DyStar Colours Indonesia
Technical Division
Gabus Plant



Working Environments & Physical Condition

Normal fully air-conditioned office working environment with normal working hours.

Signatures

Incoming Material Supervisor

Abdul Azis Agus S
Warehouse Department Head

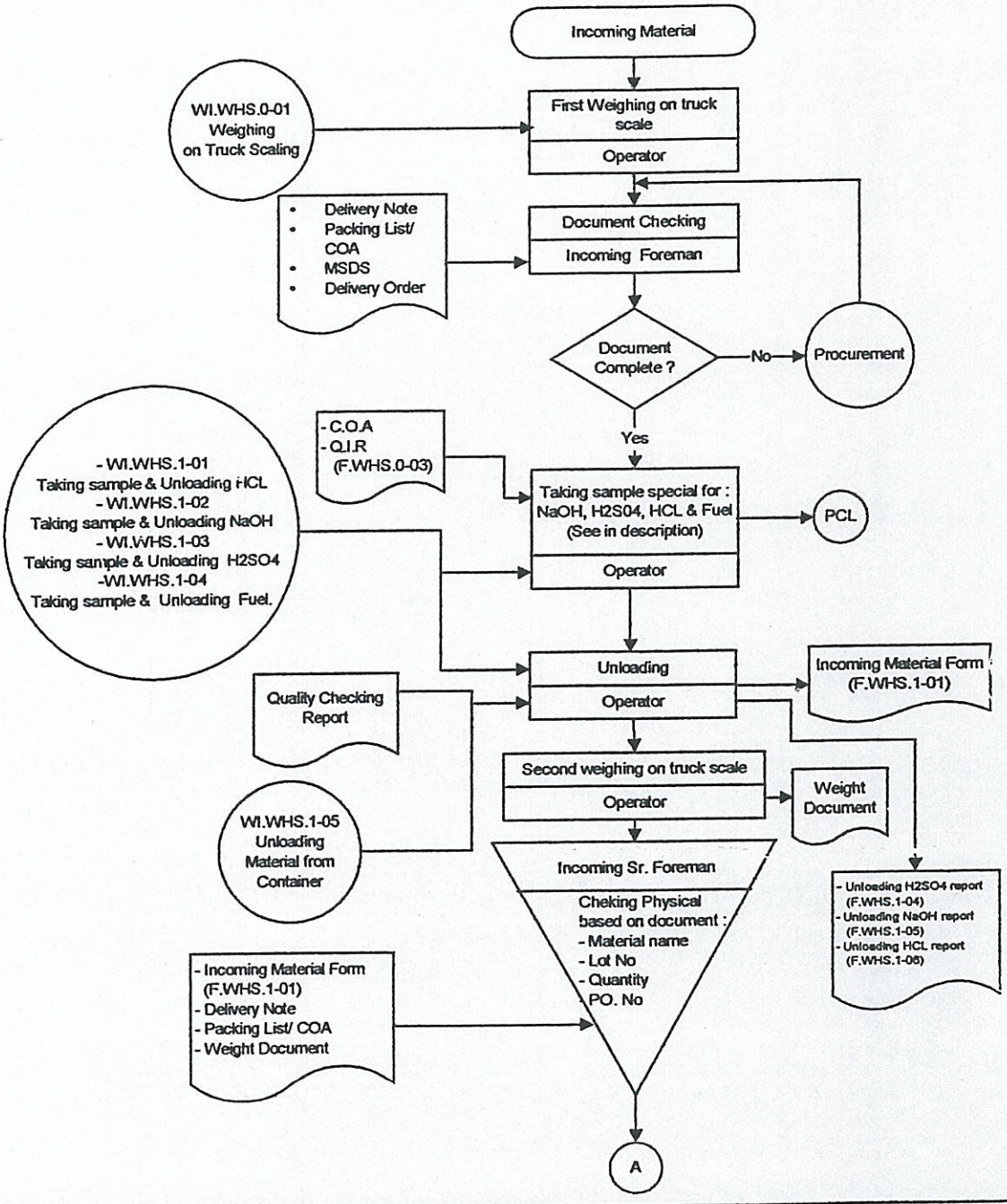
QUALITY MANAGEMENT MANUAL
DyStar Colours Indonesia, Gabus Plant

ANNEX
WHS01A01E

WAREHOUSE (WHS)

Edition : 3
Page : 01 of 02

FLOWCHART OF RECEIVING & STORAGE MATERIAL



Issued By,	Prepared By	Checked By,	Approved by	Signature
	20-11-02		24-12-02	
QM-DCI	Novy Ardhiyanto	Abdul Azis A.S	Karlheinz Wieser	

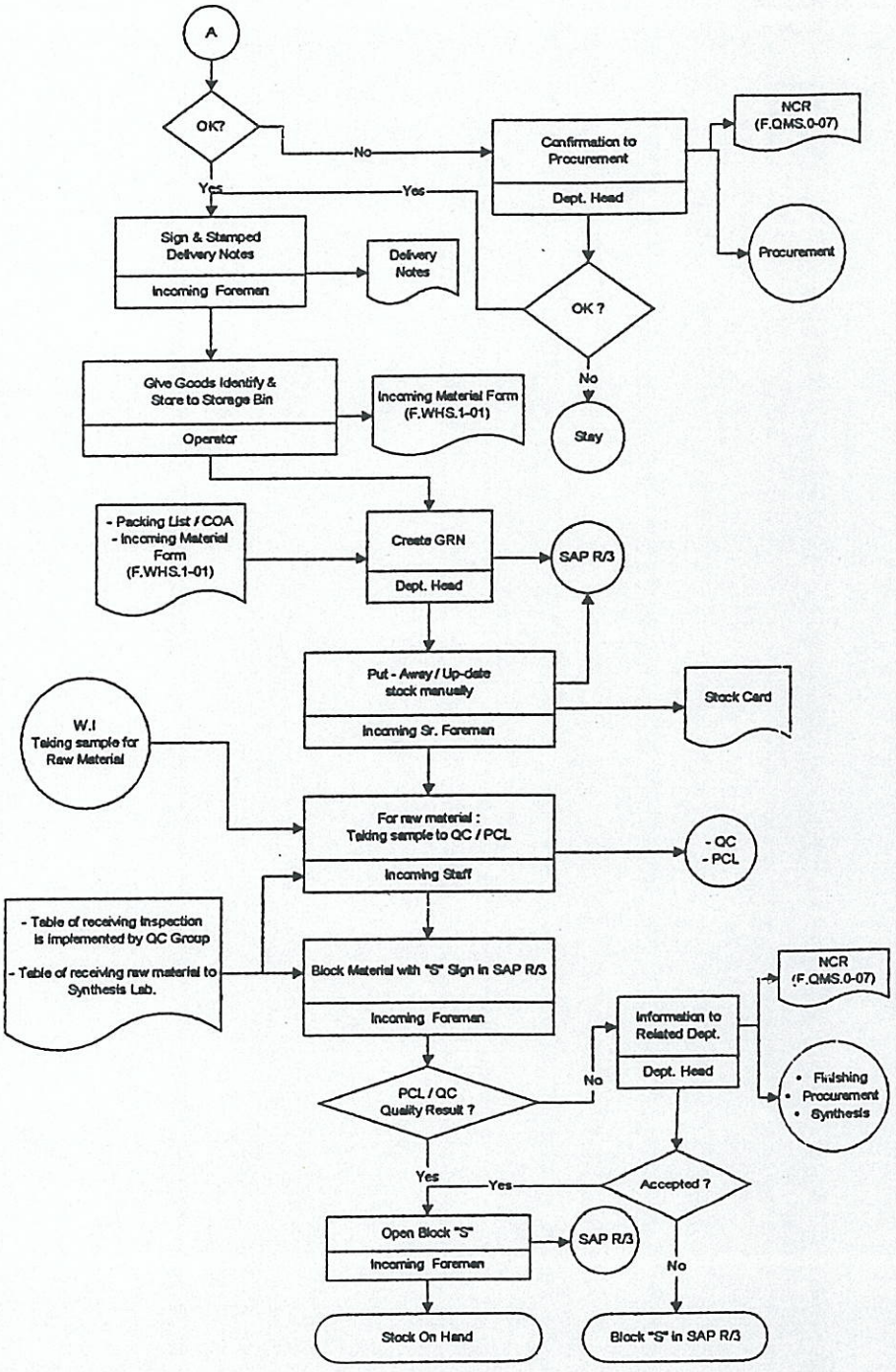
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Überwachtes Exemplar
controlled distribution
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QUALITY MANAGEMENT MANUAL
DyStar Colours Indonesia, Gabus Plant

ANNEX
WHS01A01E

WAREHOUSE (WHS)

Edition : 3
Page : 02 of 02



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	Material Group in SAP R/3	Come from	Document required incoming	Checking before unloading / received	Checking after unloading / received	Storing
Raw Material	RAW	Local & import	Delivery Note Packing List (only for import) C.O.A MSDS	Quality Inspection (for NaOH, HCl, & H2SO4)	Taking sample & send to PCL attached C.O.A (based on Table of Receiving Raw Material to Synthesis Lab)	Building C201, storage for : 1. Presscake (RAW_PC) 2. Dispersing Agent 3. Any non Hazardous material Building C202, storage for : 1. Reserve location for Raw Building D309, storage for ; 1. Synthesis material (RAW) 2. Hazardous material, corrosive, flammable, etc Tank Farm C320, storage for : 1. HCl 2. H2SO4 Tank Farm D307, storage for : 1. NaOH
	RAW_PC	Import	Delivery Note Packing List C.O.A MSDS	No check of quality	Taking sample & send to PCL attached C.O.A (based on Table of Receiving Inspection by QC Group)	
Environment & lab	non stock SAP R/3	Local	Delivery Note C.O.A MSDS	No check of quality	Count in quantity (compare with delivery note & weight document) & taking sample (for Lab material) by QC people.	In Building D 309
Packaging	PACKAGING	Local & import	Delivery Note	Visually checking of phisical condition Confirm to user for new packaging or not sure in judge visually phisycal condition	Count in quantity (compare with delivery note and or weight document)	In building E309
Fuel	FUEL	Local	Delivery Note Delivery Order	Checking of Diesel Fuel : 1. Density 2. Temperature 3. Padlock (on the truck) 4. Seal (on the truck) Checking of Heavy Oil : 1. Visually checking of volume & color 2. Padlock (on the truck) 3. Seal (on the truck)	Calculating volume based on weight document	In Tank farm E310 & building E311
Semi Finish Goods	SEMI or FINISH PC	Own product (Synthesis)	Print out Transfer Requirement from SAP R/3	No check of quality Compare TR with actual : Product name, batch & quantity	No need to recheck weight & quality	In building C201 & C202
Finish Goods	FINISHED	Own product (Finishing)	Print out Transfer Requirement from SAP R/3	No check of quality Compare TR with actual : Product name, batch, quantity, article no.& packing	No need to recheck weight & quality	In Building C202

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Warehouse Department

F.WHS.1-01

INCOMING MATERIAL FORM

Document Checking Before Unloading : ◯ Delivery Note ◯ Packing List ◯ C.O.A ◯ MSDS	
Material Name	:
P.O No.	:
Received Date	:
Container No	:
Truck No	:

No.	Lot No.	Quantity					Nettounit [Kg]	Total [Kg]	Storage BIN
		Jumbo bag	Zak	Drum	IBC	Jerigen			

IDENTITY LABELLING	
◯ Yes	◯ No

Approved by,

Incoming Foreman

Unloaded by,

Operator

Note : .....

.....

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Warehouse Department

F.WHS.0-03

DyStar

Date : _____

QUALITY INSPECTION REQUESITION

From : **Warehouse Dept.**
To. : **Quality Control / PCL***

Product Name : ... ...

DyStar

F.WHS.1-08

PT. DyStar Colours Indonesia, Gabus Plant
Warehouse Department

PICKING FORM FOR INTERNAL PRODUCTION
(Semi Finish, Finish, and Return Goods)

TYPE OF PICKING : SEMI FINISH / FINISH GOODS / RETURN GOODS from .....

TR / TO No. : _____ Quantity in SAP R/3 : _____

Picking Date : _____

Product Name : _____

Batch No. : _____

Article No. : _____

Finish Goods Pallet No.		Semi Finish Goods Jumbo bag No.	Material Return & Batch no.	Net wet [Kg]	SC %	Quantity 100% dry base [Kg]	Storage BIN	Weighing randomly

Controller (.....) Incoming Foreman

Picker (.....) Warehouse Operator

Transaction with related dept. (.....)

Note : _____

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QUALITY MANAGEMENT MANUAL DyStar Colours Indonesia, Gabus Plant	ANNEX WHS01A10E
WAREHOUSE (WHS)	Edition 2 Page 01 of 01

DyStar

F.WHS.1-06

PT. DyStar Colours Indonesia, Gabus Plant

LAPORAN PEMBONGKARAN ASAM CHLORIDA (HCl)

Tanggal : ..... Jam : .....
No. Mobil : .....
No. Segel : .....
Display prosentase volume awal : ..... %
Display prosentase volume akhir : ..... %
Keterangan : HCl tidak / sedang ditransfer ke produksi
.....
.....



Warehouse
Shift Supervisor

(.....)

Operator

(.....)

.....

Issued By,	Prepared By	Checked By,	Approved by	Signature
	26-09-02		30-09-02	
QM-DCI	WHS. Quality Partner	WHS. Dept. Head	Technical Director	



DyStar

F.WHS.1-05

PT. DyStar Colours Indonesia, Gabus Plant

LAPORAN PEMBONGKARAN CAUSTIC SODA (NaOH)

Tanggal : ..... Jam : .....

No. Mobil : .....

No. Segel : .....

Volume awal sebelum bongkar : Tank I :..... [liter] Tank II :..... [liter]
Tank III :..... [liter] Tank IV :..... [liter]

Volume akhir setelah bongkar : Tank I :..... [liter] Tank II :..... [liter]
Tank III :..... [liter] Tank IV :..... [liter]

Keterangan : NaOH tidak / sedang ditransfer ke produksi
.....
.....

Warehouse Shift Supervisor (.....)

Operator (.....)

.....

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F.WHS.1-04

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LAPORAN PEMBONGKARAN ASAM SULFAT (H_2SO_4)

Tanggal : ..... Jam : .....
No. Mobil : .....
No. Segel : .....
Pengukuran ketinggian awal : ..... [Cm] (Sebelum bongkar)
Pengukuran ketinggian akhir : ..... [Cm] (Setelah bongkar)
Keterangan : H_2SO_4 tidak / sedang ditransfer ke produksi
.....
.....

Warehouse
Shift Supervisor

(.....)

Operator

(.....)

.....

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Warehouse Department.

F.WHS.0-04

STOCK CARD

Material Group : .....
Material Name : .....
Quantity / unit packing : .....[Kg]

No : .....
Year: .....

RECEIVE				DELIVERY							
Date	Received from	Quantity		Date	Sent to	Quantity		STOCK		Storage Bin	Remark
		Unit packing	netto [Kg]			Unit packing	netto [Kg]	Unit Packing	Netto [Kg]		

Issued By,	Prepared By	Checked By,	Approved by	Signature
	26-09-02		30-09-02	
QM-DCI	WHS. Quality Partner	WHS. Dept. Head	Technical Director	

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QUALITY MANAGEMENT MANUAL
DyStar Colours Indonesia, Gabus Plant

ANNEX
WHS02A08E

WAREHOUSE (WHS)

Edition : 3
Page : 01 of 01

DyStar

CL.WHS.0-01

CHECK LIST OF WAREHOUSE BUILDING CONDITION

Date : _____ Building : _____

Supervisor : _____

Shift :

CEILING/ROOF

WALL

FLOOR

Bin NUMBER / LINE

VENTILATION

GATE

LIGHTING / LAMP

FIRE EXTINGUISHER INSTALLATION

OFFICE

TOILET

WEIGHT SCALE

DRAIN SYSTEM

GARBAGE PAIL

ELECTRICAL MATTER

Issued by,

WAREHOUSE FOREMAN

UNIT PELAKSANA TEKNIS PERPUSTAKAAN UNIKOM

Issued By,	Prepared By	Checked By,	Approved by	Signature
	20-11-02		26-12-02	
QM-DCI	Novy Ardhiyanto	Abdul Azis A.S	Karlheinz Wieser	

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KAMPUS II : JL. DIPATI UKUR 116 TELP. (022) 2506634, 2503371 BANDUNG 40132
KAMPUS III : JL. DIPATI UKUR 102 TELP. (022) 2506637, FAX. 2533754 BANDUNG 40132
KAMPUS IV : JL. DIPATI UKUR 114 TELP. (022) 2503054, 2508805 BANDUNG 40132

DAFTAR KEHADIRAN MAHASISWA/I UNIKOM

Nama Perusahaan : PT. DYSTAR COLOURS INDONESIA
Alamat Perusahaan : Jl. Cikande Rangkas Serang, Serang - Banten
Pembimbing Perusahaan : M. Ikhsan
Nama Mahasiswa/i : Yeni Maryani
Nim : 21100049

No	Hari/Tanggal	Jam Masuk	Jam Pulang	Paraf
1	Jumat, 1 Agustus 2003	08.00 WIB	16.30 WIB	
2	Senin, 4 Agustus 2003	08.00 WIB	16.30 WIB	
3	Selasa, 5 Agustus 2003	08.00 WIB	16.30 WIB	
4	Rabu, 6 Agustus 2003	08.00 WIB	16.30 WIB	
5	Kamis, 7 Agustus 2003	08.00 WIB	16.30 WIB	
6	Jumat, 8 Agustus 2003	08.00 WIB	16.30 WIB	
7	Senin, 11 Agustus 2003	08.00 WIB	16.30 WIB	
8	Selasa, 12 Agustus 2003	08.00 WIB	16.30 WIB	
9	Rabu, 13 Agustus 2003	08.00 WIB	16.30 WIB	
10	Kamis, 14 Agustus 2003	08.00 WIB	16.30 WIB	
11	Jumat, 15 Agustus 2003	08.00 WIB	16.30 WIB	
12	Senin, 18 Agustus 2003	08.00 WIB	16.30 WIB	
13	Selasa, 19 Agustus 2003	08.00 WIB	16.30 WIB	
14	Rabu, 20 Agustus 2003	08.00 WIB	16.30 WIB	
15	Kamis, 21 Agustus 2003	08.00 WIB	16.30 WIB	
16	Jumat, 22 Agustus 2003	08.00 WIB	16.30 WIB	
17	Senin, 25 Agustus 2003	08.00 WIB	16.30 WIB	
18	Selasa, 26 Agustus 2003	08.00 WIB	16.30 WIB	
19	Rabu, 27 Agustus 2003	08.00 WIB	16.30 WIB	
20	Kamis, 28 Agustus 2003	08.00 WIB	16.30 WIB	
21	Jumat, 29 Agustus 2003	08.00 WIB	16.30 WIB	
22	Senin, 31 Agustus 2003	08.00 WIB	16.30 WIB	
23				
24				
25				

Serang, 22 Januari 2004

Mengetahui,
Koordinator Kerja Praktek

Pejabat Penilai

Nip:

(Nama, Tandatangan & Cap)

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Surat Keterangan Hasil Kuliah Kerja Praktek
Dari Perusahaan / Instansi

Yang bertanda tangan dibawah ini Personil Pembina KKP :

Nama : Mulkhais
Jabatan : Acting Material Staff
Nama Perusahaan : PT. Dexter Colour Indonesia
Alamat Perusahaan : Jl. Akses Rangka Bitung, Serang, Banten

Menyatakan bahwa :

Nama : Yeni Maryani
NIM / NIRM : 21000049
Jurusan / Jenjang : Akuntansi / S - 1

Telah melaksanakan Kuliah Kerja Praktek (KKP) pada perusahaan / instansi kami, terhitung mulai tanggal 1 Agustus 2003 sampai dengan tanggal 31 Agustus 2003, pada Bidang Kajian : Sistem Informasi Akuntansi
Adapun hasil Kuliah Kerja Praktek mahasiswa yang bersangkutan dapat kami laporkan sbb :

Materi Penilaian :	Nilai (dalam angka 0 s/d 100)
1. Kedisiplinan	90 (Sembilan puluh)
2. Penguasaan Materi Pekerjaan	80 (Delapan puluh)
3. Kreativitas	85 (Delapan puluh) Lima
4. Laporan	85 (Delapan puluh lima
Total Niai	.....

Nilai Rata – rata : Total Nilai / 4 = 340 / 4 = 85 (Delapan puluh lima)

Demikian surat keterangan ini kami sampaikan kepada Bapak/Ibu, untuk pertimbangan hasil/nilai Kuliah Kerja Praktek mahasiswa yang bersangkutan.

Atas kerjasama yang baik kami ucapkan terima kasih.

Bandung, 22 Januari 2004

Mengetahui,
Pimpinan Perusahaan

(Abdul Aziz Ryo S)

Personal Pembina,

(Mulkhais)

nur mit rotem stempel gültig
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mit rotem stempel

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KAMPUS II : JL. DIPATI UKUR 116 TELP. (022) 2506634, 2503371 BANDUNG 40132
KAMPUS III : JL. DIPATI UKUR 102 TELP. (022) 2506637, FAX. 2533754 BANDUNG 40132
KAMPUS IV : JL. DIPATI UKUR 114 TELP. (022) 2503054, 2508805 BANDUNG 40132

SURAT KETERANGAN HASIL KULIAH KERJA PRAKTEK

Dari Dosen Pembimbing

Yang bertanda tangan dibawah ini Dosen Pembimbing KKP :

Nama : Imam Abu Hanifah, SE., MM., Ak
NIP : 4127.34.03.009
Jabatan : Ketua Jurusan Akuntansi

Menyatakan bahwa :

Nama : Yeni Maryani
NIM / NIRM : 21100049
Jurusan / Jenjang : Akuntansi / S-1

Telah melaksanakan Kuliah Kerja Praktek, terhitung mulai tanggal 1 Agustus 2003 Sampai dengan tanggal 31 Agustus 2003 pada Bidang Kajian : Sistem Informasi Akuntansi

Adapun hasil Kuliah Kerja Praktek mahasiswa yang bersangkutan dapat kami laporkan sbb :

Materi Penilaian	Nilai (dengan angka 0 – 100)	Nilai Akhir *)
1. Kedisiplinan	80 (.....)	A = Sangat Baik
2. Penguasaan Materi Pekerjaan	85 (.....)	B = Baik
3. Kreativitas	80 (.....)	C = Cukup
4. Laporan	85 (.....)	D = Kurang
Total Nilai	(.....)	E = Gagal

Nilai Rata – rata : $\frac{\text{Total Nilai}}{4} = \frac{330}{4} = 82,5$

Demikian surat keterangan ini kami sampaikan kepada Bapak/Ibu.

Atas kerjasama yang baik, kami sampaikan terima kasih.

Bandung, Januari 2004
Dosen Pembimbing

(Imam Abu Hanifah)

*) Lingkari yang cocok.


UNIVERSITAS KOMPUTER INDONESIA
UNIKOM

DAFTAR RIWAYAT HIDUP

Bahwa yang bertanda tangan di bawah ini :

Nama	:	*Yeni Maryani*
Umur	:	*22 th*
Tempat/tanggal lahir	:	*Serang, 6 Januari 1982*
Bangsa	:	*Indonesia*
Agama	:	*Islam*
Tempat tinggal sekarang	:	*Jl. Tubagus Ismail Bawah No.54 Bandung*

PENDIDIKAN

1. *Tamatan SD Negeri Cardik, Serang-Banten, tahun 1994.*
2. *Tamatan SLTP Negeri I Kopo, Serang-Banten, tahun 1997.*
3. *Tamatan SMU Negeri I Kopo, Serang-Banten, tahun 2000.*
4. *Sampai dengan sekarang masih tercatat sebagai mahsiswa Jurusan Akuntansi jenjang S-1, semester-7 di Universitas Komputer Indonesia.*