CHAPTER II

THE GENERAL DESCRIPTION OF MUSEUM OF THE ASIAN-AFRICAN CONFERENCE

In this chapter, the writer will describe about the division when Job Training conducted in the Museum of the Asian-African Conference and general descriptions about Museum of the Asian-African Conference.

Asian-African Conference was held at 18th-24th April 1955 in Bandung, Indonesia, this conference also known as *Bandung Spirit*. This conference was very success in creating peace in Asia and Africa countries, because of Asian-African Conference succeed in creating peace , there are ideas to make a museum of Asian-African Conference. To celebrating 25th Asian-African Conference, the committee has an idea to make museum about Asian-African Conference. Luckily, President Soeharto agreed with that idea, in 24 April 1980 Museum of the Asian-African Conference was legitimated. There are a lot of divisions in the museum, they are Section of Administration, Section of Publication and Promotion of Asian-African Value, Section of Publication and Documentation of Public Diplomacy, Functional Group, and Museum Expert staff, even though there are sections in Museum of the Asian-African Conference, but the writer worked under Section of Publication and Promotion of Asian-African Value.

Section of Publication and Promotion of Asian-African Value is one of division in the Museum of The Asian-African Conference, the writer became a

tour guide when job training conducted to give publication and promotion to the tourists that comes to the museum. Giving informations about Asian-African Conference is the most important thing when the writer became tour guide there, but it is not the only one assignment was given, the writer also asked to translate Labeling of Indian Exhibitions, and to be a receptionist when Museum held some events.

2.1. General Description About Section of Publication and Promotion of Asian-African Value

When the writer done the Job Training in the Museum of the Asian-African Conference, the writer worked under Section of Publication and Promotion of Asian-African Value which has job desk as bellow :

a. Coordinating official to guide visitors who come to Permanent Exhibition Room in the Museum of the Asian-African Conference.
b. Socialization values of Museum of the Asian-African Conference to school especially the school which are never come to the museum.
c. Implementing activities with invite students or other organizations to follow discussions, simulations, or other educational activities.
d. Implementing reception visitors from Indonesia or visitors from other country.
e. Implementing publication values of Asian-African Conference scientifically and popular by booklet, leaflet, or other mass media.

THE STRUCTURE OF ORGANIZATION

