CONTENTS

COVER **i**

APPROVAL **ii**

ABSTRACT **iii**

ABSTRAK **iv**

ACKNOWLEGDMENTS **v**

CONTENTS **vii**

CHAPTER I : INTRODUCTION

1.1 Background 1

1.2 Objectives 2

1.3 Method 2

1.4 Place and Time 3

CHAPTER II : THE GENERAL DESCRIPTION of PT. INTI

2.1 Description of PT. INTI 4

2.2 Description of Human Resource Department in PT. INTI 5

CHAPTER III: THE DESCRIPTION OF THE ACTIVITIES

3.1 Job Position and Coordination 7

3.1.1 Job Position 7

3.1.2 Coordination 7

3.2 Responsibilities 8

3.3 Understanding the Words through 9

Word Formations Process in the

Texts of Human Resource Challenge

3.3.1 Explanation 9

3.3.2 Problems and solution 11

CHAPTER IV: CONCLUSION AND SUGGESTION

4.1. Conclusion 33

4.2 Suggestions 34

REFERENCES **35**

APPENDICES **36**

CURRICULUM VITAE **37**