ABSTRACT

Responsible position functionaling to constitute an acquired responsible position clerk by passes through hard-earned. To get on the up grade numeral needful responsible position credit which is equal to and have deadline in do its collecting. Its problem is handicap clerk in accept numeral collecting deadline information credit and besides handicap clerk part in do suggestion list recapitulation credits numeral establishment clerk so necessary a system who can solve that problem, therefore writer most draw for build functional responsible position information system.

Developmental method that is utilized is prototype, since prototype constitutes to methodic system development that can be done rapid fire to be utilized beforehand and improved to get whole ala system. Assistive tool in design system is flowmap, context diagram, DFD, ERD and relationship table whereas in gathers data to utilize observation method, interview and studi is bibliography. In do system implementation utilize pemograman's language Delphi 7 and MS SQL servers 2000.

Result of this research is a system who can do ascension letter data processing clerk responsible position becomes numeral collecting deadline clerk credit and can also do suggestion list recapitulation credits numeral establishment clerk rapid fire and accurate. Expected by marks sense functional responsible position system get to help staff commisioned in do functional responsible position data processing.

Key word : functional responsible position, credits numeral collecting, numeral establishment recapitulation credit